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TO : Director of Training

DATE: 19 November 1957

FROM : Deputy Chief, Plans and Policy Staff

SUBJECT: Support Services Planning Committee

The following items were discussed at the Support Services Planning Committee Meeting held in [] Office at 1400 hours, 18 November 1957:

1. Agenda for Briefing Senior State Department Officers Departing for Overseas.

[] stated that the program had the approval of the DD/S and each office was asked to present an outline covering the items that would be presented by their representative at scheduled briefings. [] was of the opinion that the Office of Training would probably have nothing to offer in a briefing of this type. I am in agreement and so recommend. If you approve, I will forward a negative report.

2. Support Annex to Europe War Plan (Annex D).

SPA-DD/S advised that Annex D to the Europe War Plan, which covers administration and support, is again being discussed with PPC-DD/P. No changes are anticipated in the submission made previously by OTR.

3. Support Appendices to Global War Plan (Annex E).

Again there is no OTR concern at the moment, as our appendices have been submitted and approved. The SPA-DD/S was only concerned with those offices who had not made submissions.

4. Evacuation Annex to Global War Plan (Annex F).

Again no action is required by OTR. PPC-DD/P is at the present time requesting the State Department to incorporate

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some CIA problems into their evacuation plan. When this is done, we may be asked to write an alternate plan to be used in case of failure of the State plan.

5. Briefing by Area Division Administrative Chiefs on Preliminary Estimates.

SPA-DD/S asked if the conferees thought a briefing on Preliminary Estimates by the Administrative Chiefs of the Area Divisions was desirable. As the group was in favor of such action, SPA-DD/S will notify all concerned when the Preliminary Estimate narratives have been completed and briefings scheduled.

The meeting was not what might be termed productive, as very little was offered in the way of an agenda which was not already completed action or action that could not be taken until certain decisions have been made.



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